



COOKIE BOOTH CHECKLIST:

Use this handy list of items to make sure that your troop is prepared with all the items they need to have a successful booth outing!

___ Cookies of course! Be sure to have a good supply of Thin Mints and Samoas

___ eBudde booth confirmation

___ Table (put the word out with your troop; more than likely, you will be able to borrow one)

___ Girl Scout tablecloth (available at the Council shop for purchase)

___ Chair (for cookie adult and/or the girl on break)

___ Handmade signs (except at mall booth locations)

___ Emergency procedures, health forms, and written permission slips

___ Money for making change and a cash box

___ Zippered money bag for the larger bills during the sale and for all of the money after the sale

___ Calculator, pencils, bags (to package the sold cookies in), scratch pads, and masking tape

___ Cookie Booth Recorder App on your smartphone

___ If troop has made arrangements to take credit cards:

___ Credit card instructions

___ Credit Card Banner or sign (optional)

After Booth

___ Deposit all payments

___ Allocate cookies to girls

